

SCHOOL RENEWAL PLAN FOR Dorchester County Career & Technology Center

DATE: 01-09-09

Performance Goal Area:

Goal #1

- Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

The percentage of students enrolled in career and technology courses at the center who earn a 2.0 GPA or Above on the final course grade will increase each year.

DATA SOURCE(S):

School report card
Quarterly, semester and annual grade averages in CATE classes.

OVERALL MEASURES:

Increase of 3% in student GPA each year until state standard is met or exceeded
Increase in percentage of students who earn a 2.0 average as evidenced by Perkins Standards Report
Improvement on State Report Card each year

2008	2009	2010	2011	2012
76%	79%	82%	85%	88%

ACTION PLAN					EVALUATION
STRATEGY: Provide activities for students to increase their academic achievement. Activity (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source (academic assistance, innovation, retraining, categorical funding, etc.)	Indicators of Implementation
1. Instructors will use strategies to teach students with a variety of learning styles.	Ongoing	Instructors Director Assistant Directors	None	N/A	Teaches will complete a learning styles Inventory and include results in lesson plans
2. Instructors will use IG Pro for standardized grading to monitor student's needs for remediation.	Ongoing	Instructors Director Assistant Directors	None	N/A	Assistant Directors and Director will review instructor's grade book data each grading period and develop plans for improvement
3. Grades and progress of first year students will be monitored. Students not achieving a GPA of 2.0 will not be permitted to enroll in level 2 courses.	Ongoing	Director Assistant Directors Instructors	None	N/A	All students enrolled in a level 2 courses will have a 2.0 GPA

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Performance Goal Area:

Goal #2

Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Increase the number of students enrolled in nontraditional programs at DCCTC as well as the number of students who return to DCCTC to complete their CATE program.

DATA SOURCE(S):

DCCTC enrollment data
Perkins Standards Report
State Report Card

OVERALL MEASURES:

Increase each year 3 % percent of students enrolling in and completing DCCTC CATE programs, as evident by the Perkins Standards Report.

2008	2009	2010	2011	2012
12%	15%	18%	21%	24%

ACTION PLAN					EVALUATION
STRATEGY: Implement programs to increase nontraditional enrollment and retention. <u>Activity</u> (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	<u>Timeline</u> Start/End Date	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u> (academic assistance, innovation, retraining, categorical funding, etc.)	<u>Indicators of Implementation</u>
1. Provide mentors who are employed in nontraditional positions to mentor students enrolled in nontraditional training.	Fall 2009	Counselor	None	N/A	Mentor and student assessment of program
2. Continue counselor/principal luncheon to provide information about center and nontraditional students.	Ongoing	Director Counselor	1,200	General Funds	Participation in program by feeder schools and use of information provided by center.
3. Continue to use recruitment materials showing both male and female students in nontraditional settings.	Ongoing	Public Relations Counselor	\$3,000	General Funds	Nontraditional materials issue
4. Conduct Rosie's Girls weekend camp Conduct Movers summer camp for males Conduct weekend camp utilizing current nontraditional students	Spring 2009 Fall 2010	Counselors Director Assistant Director Instructors	\$6,000	Perkins	Participation in camp and enrollment in nontraditional course
5. Send letters to prospective nontraditional students and follow-up with meeting with student and parent	Spring 2009	Instructors Counselors	\$500	General Funds	Log of letters sent and follow-up meetings held

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Performance Goal Area:

Goal #3

Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

<p>PERFORMANCE GOAL: (desired result of student learning)</p>	<p>The percentage of seniors enrolled at DCCTC who graduate at the end of the school term will increase 2% each year until 8% is achieved.</p>														
<p>DATA SOURCE(S):</p>	<p>Graduation lists from feeder schools School Report Card</p>														
<p>OVERALL MEASURES:</p>	<p>Annual increase in graduation rates for DCCTC CATE students at their home high schools Improvement on School Report Card</p> <table border="1" data-bbox="712 1144 2553 1230"> <thead> <tr> <th data-bbox="712 1144 1075 1182">2008</th> <th data-bbox="1075 1144 1446 1182">2009</th> <th data-bbox="1446 1144 1814 1182">2010</th> <th data-bbox="1814 1144 2182 1182">2011</th> <th data-bbox="2182 1144 2553 1182">2012</th> </tr> </thead> <tbody> <tr> <td data-bbox="712 1182 1075 1230">84%</td> <td data-bbox="1075 1182 1446 1230">86%</td> <td data-bbox="1446 1182 1814 1230">88%</td> <td data-bbox="1814 1182 2182 1230">90%</td> <td data-bbox="2182 1182 2553 1230">92%</td> </tr> </tbody> </table>					2008	2009	2010	2011	2012	84%	86%	88%	90%	92%
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ACTION PLAN					
STRATEGY: Provide a system to increase the graduation rate of DCCTC seniors. Activity (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	Timeline	Estimated Cost	Person Responsible	Funding Source	Measures of Success/Indicators of Implementation
1. Review grades of each students and provide counseling as needed	Ongoing	None	Counselor	N/A	Increase in percentage of seniors who graduate in spring
2. Collaborate with feeder school counselors on strategies to increase graduation rate	Spring 2009	None	Counselor	N/A	Collaborative sessions held with feeder schools.
3. Review HSAP scores for students who aren't successful with exam and provide remediation	Spring 2009	None	Counselor Academic Teachers	N/A	Increase student on HSAP pass rate.
4. Review all full day student transcripts	Ongoing	None	Counselor	N/A	100% of full day students have a transcript review file.

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Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Provide comprehensive professional development that promotes and supports the integration of challenging and relevant academic and CATE course content.

DATA SOURCE(S):

- Records of instructor participation in DIRECT program
- Records of mentor/new instructor collaboration
- Agendas and records of staff participation in local, state, and national staff development programs

OVERALL MEASURES:

- Classroom observations by administrators
- Attendance logs for scheduled staff development activities
- An increase of 2% in staff development days as reported on the state report card

2008	2009	2010	2011	2012
10	10.2	10.4	10.6	10.8

ACTION PLAN					EVALUATION
STRATEGY: Provide staff development programs that give staff techniques and strategies that ensure continues improvement. <u>Activity</u> (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	<u>Timeline</u> Start/End Date	<u>Person</u> <u>Responsible</u>	<u>Estimated</u> <u>Cost</u>	<u>Funding Source</u> (academic assistance, innovation, retraining, categorical funding, etc.)	<u>Indicators of Implementation</u>
1. Staff members will attend relevant professional development activities.	Ongoing	Director	\$5,000	General Funds	Participation of all staff in professional development activities.
2. All new staff members will participate in DIRECT program.	Ongoing	Director	\$500 (Travel Only)	General Funds	Participation of all new staff in DIRECT program.
3. Staff members will maintain a log of staff development activities.	Fall 2009	Instructors	None	N/A	Staff development days recorded in computer files.
4. Provide funding for staff to attend professional conferences such as the Education/Business Summit.	Ongoing	Director	\$5,000	General Funds	Number of staff participating in Professional conferences
5. Continue to encourage instructors to visit work sites related to their instructional area.	Ongoing	Director Job Placement Coordinator	None	N/A	Number of contacts to business/ industry as indicated by site visitation and survey forms.

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Performance Goal Area:

Goal #2

Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Develop a teacher recruitment plan to fill vacancies for new course offerings and for vacancies due to teacher retirements. This will ensure a well trained teacher workforce providing a rigorous and challenging curriculum.

DATA SOURCE(S):

- Report card data
- SASI data
- Organizational chart

OVERALL MEASURES:

- Vacancies filled promptly
- Instructors certified in areas of instruction
- New programs opened with certified instructors
- A personnel plan that shows teaching positions, hire dates, retirement dates, and future course offerings.
- A training plan for all certified staff that shows needs for certification and training already accomplished.

ACTION PLAN					EVALUATION
STRATEGY: Provides system of recruitment and training for staff. Activity (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source (academic assistance, innovation, retraining, categorical funding, etc.)	Indicators of Implementation
1. Develop a master personnel plan that shows teacher positions, hire dates, retirement date, and future course offerings	Spring 2009- Ongoing	Personnel Coordinator Director Assistant Directors	None	N/A	Master Personnel Plan in use
2. Training plan for all new certified staff that shows needs for certification and training already accomplished	Spring 2009- Ongoing	Personnel Coordinator Director Assistant Directors	None	N/A	Training Plan completed

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PERFORMANCE GOAL:
(desired result of student learning)

Increase communication with parents resulting in a 1% increase each year in parents satisfied with school to home communication on the school report card surveys.

DATA SOURCE(S):

- Parent satisfaction survey on state Report card
- E-mail and mailing list for school newsletter
- Instructor/counselor log of parent contacts

OVERALL MEASURES:

Increase in 4 percentage points of parents satisfied with school to home communications, as measured by the school report card. Increase in the amount of communication with parents as identified on parent contact logs.

2008	2009	2010	2011	2012
87%	88%	89%	90%	91%

ACTION PLAN					EVALUATION
STRATEGY: Increase communication with parents and assist them to become more involved in their child's education. <u>Activity</u> (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	<u>Timeline</u> Start/End Date	<u>Person</u> <u>Responsible</u>	<u>Estimated</u> <u>Cost</u>	<u>Funding Source</u> (academic assistance, innovation, retraining, categorical funding, etc.)	<u>Indicators of Implementation</u>
1. All professional staff will maintain a log of parent contacts	Spring 2009- Ongoing	Director Assistant Directors Counselors Instructors	None	N/A	Staff log of parent contact
2. Open House will be held each year for parents students and community	Fall 2008- Ongoing	Public Relations	\$1,000	General Funds	Newsletter distribution list participation in open house program
3. Mail positive postcards to parents	Fall 2008- Ongoing	Instructors	\$250	General Funds	Number of postcards sent
4. Provide volunteer opportunities for parents and community	Fall 2009- Ongoing	Public Relations	None	N/A	List of volunteers including list of areas of expertise.
5. Conduct volunteer appreciation day to recognize volunteers	Spring 2010 Ongoing	Public Relations	\$500	General Funds	List of volunteers receiving awards news stories about event
6. E-mail IGPro grades to parents	Fall 2009- Ongoing	Instructors Information Technology Attendance	None	N/A	E-mails sent to parents.

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Performance Goal Area:

Goal # 2

Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Increase community awareness of Dorchester County Career and Technology Center

DATA SOURCE(S):

- Log of presentations
- Log of tours conducted
- Copies of news stories

OVERALL MEASURES:

A log listing a minimum of thirty presentations per year.

ACTION PLAN					EVALUATION
STRATEGY: Communicate with stakeholder and use their involvement and feedback to improve the center. <u>Activity</u> (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	<u>Timeline</u> Start/End Date	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u> (academic assistance, innovation, retraining, categorical funding, etc.)	<u>Indicators of Implementation</u>
1. Provide programs about Dorchester County Career and Technology Center to area civic groups	Ongoing	Public Relations	None	N/A	Number of civic groups participating in presentation
2. Participate on business and industry committees such as Lowcountry Manufacturers Council	Ongoing	Job Placement Public Relations	None	N/A	Committee Membership meeting agendas

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Goal #3

Student Achievement Teacher/Administrator Quality School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Plan for future physical facilities (ie. classrooms, support buildings) that will accommodate the increase in students attending Dorchester County Career and Technology Center.

DATA SOURCE(S):

SASI student enrollment data
School report card

OVERALL MEASURES:

A completed plan which can be communicated to County Council and the community that shows Dorchester County Career and Technology building needs.

ACTION PLAN					EVALUATION
STRATEGY: Plan for adequate physical facilities to meet the needs of DCCTC students. Activity (List the processes to fully implement the strategy. Include professional development, scientifically based research, academic assistance, innovation initiatives, parent involvement, technology etc.)	<u>Timeline</u> Start/End Date	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u> (academic assistance, innovation, retraining, categorical funding, etc.)	<u>Indicators of Implementation</u>
1. Communicate needs to architectural firm so they can complete the studies and drawings needed.	Spring 2009 Fall 2009	Director Assistant Directors	\$50,000	General Funds	Completed plan
2. Communicate plan to County Council and the community at budget presentation and at community meetings.	Fall 2009- Ongoing	Public Relations Director Assistant Directors Finance Manager	None	N/A	Plan is visible during community events, included in County Council minutes displayed at schools.